DON SSACOE
Template Development Efforts

Statements of Work (contractor support) **Performance Work Statement**

Milestone Schedules **Solicitation**

Acquisition Management Plan **Source Selection Plan**

Govt Furnished Property Analysis **Sections L&M**

Letter of Obligation **Technical Evaluation documents**

All templates coordinated between both Navy Strategic Sourcing Centers of Excellence for commonality & constructed using standard template structure

DON SSACOE A-76 Templates

- ***Acquisition Management Plan:*** Defines the strategy for each competition or class of competitions
- ***SOW for CSS Orders:*** Fill-in SOW to facilitate ordering A-76 Support Requirements (e.g. PWS, MEO assistance) from Contractor Support Services Multiple Award Contract (CSS MAC)
- ***Solicitation (Request for Proposal):*** Provides applicable regulations, requirements and instructions to offerors (Public & Private) in the Uniform Contract Format
- ***Source Selection Plan (SSP):*** Identifies participants (by name), responsibilities, guidelines and rules for Government Source Selection Team
- ***Tech Eval Docs:*** Forms detailing/supporting ratings received by each offeror in accordance with the SSP and Solicitation

DON SSACOE A-76 Templates

- ***Letter of Obligation:*** In cases of a Government win, establishes MEO accountability to the PWS, solicitation and In-House Cost Estimate.
- ***GFP Analysis:*** Describes what GFP will and will not be made available to offerors and rationale for decision
- ***Milestones Schedule:*** Timetables for generic competitions under new circular
- ***Sections L&M:*** Solicitation sections that guide offerors (Public & Private) on proposal content, format and evaluation factors
- ***PWS:*** Section of the Solicitation that describes work requirements in a performance-based model allowing offeror creativity, innovation and efficiency